



Retail Vendor Contract
Catholic Family & Child Service
5301 Tieton Drive (Next to Holy Family)
(June 19 and 20, 2009)

Vendor Name: _____

Vendor's License Number: _____ **State of Issuance:** _____

The State of Washington requires vendors have a valid business license. Temporary licenses are available, at no cost, for vendors who participate in two or fewer shows per year. Information may be obtained by contacting the State of Washington Department of Revenue at (509) 327-0200. To participate in the Festival of Flowers, you must provide your license information.

Contact Person: _____

Address: _____

Telephone: _____ **Email:** _____

Description of Items to be Sold: _____

Space Fee & Dimensions: Booth sizes are approximately 10'W x 12'D
 \$100 with your own canopy or open air (\$150 after 3/31/09)
 \$175 under our canopy (\$225 after 3/31/09) Space is VERY limited.

IF YOU WANT 2 SPACES, RESERVE THEM NOW..... No Guarantee you will receive an extra space or the space you had last year if your contract is late. All contracts received 1st will be considered 1st

In addition to your booth fee, we are requesting **one donated item or gift certificate** from each vendor to be part of the/or both days of the Festival of Flowers event **The item must be provided at vendor check-in June 18th prior to set-up**. Please describe the item you are donating and value below:

Item Value: _____

Donated item or gift certificate description: _____

Contract & Fee Deadline: March 31, 2009 for early registration or May 15, 2009 for standard registration. Make check or money order payable to Catholic Family & Child Service. Mail your contract and payment by the deadline above to:

Catholic Family & Child Service
 Attention: Festival of Flowers
 5301 Tieton Drive, Suite C
 Yakima, Washington 98908

If you are sharing a space with others, you assume all liability for them. We must receive your payment and vendor contract by March 31, 2009 for early registration and May 15, 2009 for standard registration. Space reservations are not final until receipt of payment and signed contract. You may keep a copy of the vendor contract for your reference.

Cancellation: Your space fee is non-refundable. The Festival will still be held rain or shine.

Location: Catholic Family & Child Service, 5301 Tieton Drive - " **An Outdoor Flower And Garden Show**"

Show Hours: Friday, June 19, 12 – 5 p.m. Show hours Saturday, June 20, 9 - 4 p.m.

Vendor Requirements: CFCS asks that your items be in the “**Flower, Garden and Antique Theme**”. We strive to chose vendors who display and create booths that compliment the Gardens in the middle of the Grounds. ALL vendors must wear a wristband at ALL times. (Wristbands will be received at set-up.)

All Vendors will also be required to donate one (1) item for our “Festival of Flowers Raffle” going on during the day. This item will be picked up on Vendor Set-Up Day. Please have item/Raffle Paperwork ready during set-up.

Vendor Set-Up: 1:00 p.m. – 7:00 p.m., Thursday, June 18, 2009 and 6:30 a.m. – 11:30 a.m. Friday, June 19, 2009. You need to provide own tables and other materials to display your items.

You will be directed to your space and shown where your items can be unloaded upon arrival. When loading and unloading, drive only in designated areas. You are responsible for any damage caused. Once the goods are unloaded, please move your vehicle to the Holy Family parking lot. (**Please do not park on the grass**). **White tents or canopies only**; no blue tarps allowed. No pets allowed and no smoking allowed on the premises. Each vendor is responsible for collecting their own monies. Please do not start packing up your space until 4 p.m. Saturday. Please clean your area, including removal of all garbage, before you leave. Vendors must have all contents of their space(s) removed and cleaned by 7 pm on Saturday.

Limited Liability and Acceptance of Terms: By signing this Vendor Contract, the vendor agrees to defend, indemnify, and hold harmless Catholic Charities: DBA Catholic Family & Child Service, the Corporation of the Catholic Bishop of the Diocese of Yakima, and Holy Family Parish, along with all of their directors, officers, shareholders, employees, and/or agents from any and all claims, damages and liabilities of every kind and nature whatsoever, that may be claimed or proved as a result of the activities of vendor, its employees, and/or anyone acting on vendor's behalf. We will not be responsible for any injury, loss, theft or damage to property or person, resulting in any manner from your participation in the Festival of Flowers. Furthermore, by signing this Vendor Contract, you hereby accept all of the terms and conditions contained herein.

Signature & Title: _____ **Date:** _____

- REMEMBER TO RETURN:**
- 1) Signed FOF Contract
 - 2) Booth fee
 - 3) Top Portion of Donation Form for Auction/Raffle Item

For questions please contact Lisa Souers, Vendor Chair at 307-6094 / 965-7100 ext 1070

We appreciate your participation in the Festival of Flowers hosted by

Catholic Family & Child Service
5301 Tieton Drive, Yakima, WA 98908
(509) 965-7100

Catholic Family & Child Service hosts Festival of Flowers to raise funds for programs that bring hope and help to families in our community. You don't have to be Catholic to receive our services or to help us help others. All proceeds from the Festival will benefit the early childhood programs at Catholic Family & Child Service.



Donation Form for Garden Gala Silent Auction

Business/Vendor Name: _____

Item to be donated: _____

Value: \$ _____

Date: _____

I agree to the following:

“My item will be ready along with the completed bottom half of this form upon arrival and prior to Set-Up at the Festival of Flowers on June 18, 2009.”

Signature _____

Date: _____

Proceeds this year directly benefit our early childhood programs. Your donation is greatly appreciated. A receipt for your booth fee and donated item will be provided at the time of Set-Up.

TOP PORTION TO BE RETURNED WITH YOUR CONTRACT

Please **CUT HERE** and **RETURN BOTTOM PART** with your auction item to Lisa Souers at FOF Set-Up on June 18, 2009.

Business/Vendor Name: _____

Item To Be Donated: _____

Value: _____

Date: _____



Don't forget to return:

- 1) Signed Festival of Flowers contract
- 2) Booth fee
- 3) **Top portion of Donation Form** for
Garden Gala *Auction / Raffle* item